

Duties:

Under direction of the Health Director, enforce a variety of national, local, and state environmental sanitary and health regulations, state and local permit and licensure requirements, specific legal mandates, and other rules, regulations, and advisory requirements.

Inspect and evaluate health risks in food establishments in town including restaurants, mobile food wagons, markets, bakeries, catering establishments, carnivals, and food manufacturing facilities for compliance with appropriate laws, regulations, rules, and ordinances. Perform plan review of food establishments. May issue fines, schedule administrative hearings or request temporary closure in accordance with established policies and procedures.

Conduct inspections of nursing and rest homes, motels, recreational camps for children, health clubs, ice skating rinks, public and semi-public swimming pools, and public bathing beaches. Conduct and interpret indoor air and water quality tests.

Review plans for construction and renovation of public and semi-public swimming pools, restaurants, and market. Inspect, review, and approve plans for private sewage disposal systems for Title V compliance. Review plans regarding irrigation and other wells for compliance with established regulations.

Investigate and follow through on environmental health complaints received by citizens and the Board of Health.

Inspect and evaluate housing facilities including tenant occupied and single family dwellings, lodging houses, and inns for conformance to Chapter II of the State Sanitary Code: Minimum Standards of Fitness for Human Habitation including enforcement of the Lead Poisoning Prevention law.

Assess health risks and conduct inspections pertaining to off-street drainage, subdivision control, solid waste, noise, water, vector control, and air pollution when directed.

Organize and participate in rabies inoculation program. Serve as agent to issue burial permits. Assist in enforcement of tobacco regulations. Serve as Assistant Animal Inspector.

Represent the Town by preparing cases for court and perform other environmental health functions as requested by the Director of Health. Attend and present reports to the Board of Health at monthly meetings.

Issue letters and orders of compliance relative to the environmental health field with input and advice of the Director in complex cases.

Perform other related duties as assigned.

Basic Knowledge:

Duties require extensive knowledge of environmental health and sanitation equivalent to completion of a four-year college degree program. Must be registered environmental health agent or academically qualified to take and pass the registered sanitarian examination. Within one year of hire, must obtain septic system inspector's license, lead determination certificate, pass soil evaluator's exam.

Experience:

Work requires three or more years of experience in sanitation and environmental health fields.

Independent Action:

Incumbent functions independently within broad scope of established regulatory and Board of Health requirements; referring specific problems to Health Director when legal action is required.

Supervisory Responsibility:

None

Physical and Environmental Standards:

- A combination of office and field work. Field conditions include a variety of settings such as indoor and outdoor pools, open fields, restaurants, markets, houses, basements, construction sites, dumpsites, etc.
- Travel by town car within Town and neighboring communities.
- Exposure to possible infectious, biological, and chemical hazards.
- Must be able to climb stairs, bend, kneel, etc. during the course of conducting inspections and taking samples. There may be sustained periods of standing and walking on various terrain and surfaces and carrying of field testing equipment.
- Possession of a valid Massachusetts state driver's license.